

# RESCIND OFFER LETTER

To:

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From:

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This letter serves as formal notice to rescind the offer of employment extended to you by the Company. After careful consideration, the Company has decided to withdraw the offer previously communicated to you. This decision is final and effective immediately upon your receipt of this letter.

**Reason for Rescission:**

The offer is rescinded due to unforeseen circumstances impacting the Company's operational needs. This action is taken in compliance with applicable United States employment laws and regulations. No further obligations or liabilities are assumed by the Company as a result of this rescission.

**Acknowledgment:**

By signing below, you acknowledge receipt of this Rescind Offer Letter and understand that the offer of employment is withdrawn and that no employment relationship exists between you and the Company based upon the rescinded offer.

**Confidentiality:**

You agree to keep confidential the terms of this rescission and any related discussions between you and the Company, except as required by law or with express written consent of the Company.

**Legal Compliance:**

This rescission is made in accordance with applicable federal, state, and local laws, including but not limited to anti-discrimination statutes, and does not violate any contractual or statutory rights.

**No Waiver:**

No failure or delay by the Company in exercising any right, power or privilege under this rescission shall operate as a waiver thereof, nor shall any single or partial exercise preclude any other or further exercise of any right, power, or privilege.

**Entire Agreement:**

This letter constitutes the entire agreement between you and the Company regarding the rescission of the offer and supersedes any prior communications, whether oral or written.

**Governing Law:**

This Rescind Offer Letter shall be governed by and construed in accordance with the laws of the United States of America and the applicable state laws without regard to any conflict of laws provisions.

**Recipient Signature**

**Company Representative Signature**

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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