

# RENTER END OF TENANCY LETTER FROM TENANT

Tenant's Name: \_\_\_\_\_  
Tenant's Address: \_\_\_\_\_  
Landlord's Name: \_\_\_\_\_  
Landlord's Address: \_\_\_\_\_

## Subject: Notice of End of Tenancy

Dear Landlord, I am writing to formally notify you of my intention to end the tenancy of the property I currently rent from you as per the lease agreement between us. This letter serves as my official notice to vacate the premises on or before the end date specified in the lease or as agreed upon by both parties.

## Property Details:

Address of Rental Property: \_\_\_\_\_  
Lease Start Date: \_\_\_\_\_ Lease End Date: \_\_\_\_\_

## Tenant Obligations Before Move-Out:

1. Ensure all rent payments are current and all outstanding charges are settled.
2. Remove all personal belongings and leave the property in clean and good condition, reasonable wear and tear excepted.
3. Return all keys, access cards, and garage remotes to the landlord or property manager upon vacating.
4. Provide a forwarding address for the return of the security deposit and future correspondence.
5. Notify utility companies of the move-out date and arrange for final meter readings and account closures as necessary.

## Security Deposit:

The security deposit paid at the start of the tenancy will be returned to me within the timeframe required by applicable United States law, less any deductions for damages beyond normal wear and tear, unpaid rent, or other breaches of the lease agreement. Please provide an itemized list of any such deductions along with the balance of the deposit.

## Forwarding Address:

Please send all future correspondence and the security deposit refund to the following address:

\_\_\_\_\_

## Acknowledgment and Signature:

I acknowledge that I am responsible for returning possession of the property in accordance with the terms of the lease agreement and applicable laws. I agree to cooperate with the landlord or their agents to facilitate inspections or viewings if requested.

**TENANT'S SIGNATURE**

**LANDLORD'S SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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