

NOTARIZED EMPLOYMENT VERIFICATION LETTER

To Whom It May Concern:

This letter is to certify that the individual named below is currently employed by our company. This verification is provided upon the request of the employee for whatever legal and legitimate purpose it may serve.

Employee Information:

Full Name: _____
Job Title: _____
Employee ID (if applicable): _____
Department: _____
Employment Status (Full-time/Part-time): _____
Work Location: _____
Supervisor/Manager: _____
Employee Contact Email: _____

Employer Information:

Company Name: _____
Company Address: _____
Company Phone Number: _____
Company Email: _____
Authorized Representative Name: _____
Authorized Representative Title: _____

Employment Details:

Date of Hire: _____
Position Held: _____
Current Salary (Gross): _____
Payment Frequency (e.g. Weekly, Biweekly): _____
Work Schedule: _____
Employment Status: _____

The above information is accurate and truthful to the best of our knowledge. This verification letter is issued without any warranties and is intended solely for the purpose stated by the employee.

Legal Compliance and Limitations:

This Employment Verification Letter complies with applicable United States laws and regulations. The employer assumes no liability for the use or misuse of this letter by any third party.

Notary Public Acknowledgment:

State of _____

County of _____

On this day, before me, the undersigned Notary Public, personally appeared _____, known to me (or proved

In witness whereof, I hereunto set my hand and official seal.

Notary Signature:

Notary Seal:

Commission Expiration Date:

Authorized Employer Representative Signature

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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