

Sender's Signature

Recipient's Signature

Date

Date

Printed Name

Printed Name

Original source of this document:

<https://letterdocs-us.com/letter-with-lines/>

Did you find this template helpful?

Find more updated templates at:

<https://letterdocs-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.