

LETTER OF RECOMMENDATION

To Whom It May Concern:

I am pleased to write this letter of recommendation for the individual described herein. This letter serves to attest to the candidate's qualifications, character, and accomplishments based on my direct knowledge and professional experience.

Candidate Information:

Full Name: _____

Position/Role: _____

Organization/Affiliation: _____

Recommender Information:

Full Name: _____

Title/Position: _____

Organization: _____

Contact Information: _____

Recommendation Details:

1. Relationship to Candidate

The recommender has known the candidate for a significant period and has had the opportunity to observe the candidate's professional and personal qualities firsthand.

2. Skills and Qualifications

The candidate demonstrates exceptional abilities, including but not limited to skills, knowledge, work ethic, and interpersonal qualities necessary to excel in their chosen field.

3. Character and Integrity

The candidate is of outstanding character, showing honesty, responsibility, and professionalism in all endeavors.

4. Contributions and Achievements

The candidate has made valuable contributions and achieved significant milestones that underscore their suitability for the intended opportunity.

5. Suitability for Opportunity

It is the recommender's strong belief that the candidate is eminently qualified and well-prepared for the position, program, or opportunity in question.

6. Legal and Ethical Compliance

This recommendation is provided in good faith, without any conflicts of interest, and is intended to assist in a fair and lawful evaluation process pursuant to applicable United States laws.

7. Confidentiality and Use

The contents of this letter are confidential and intended solely for the use of the recipient for the stated purpose. Unauthorized distribution or use is prohibited.

8. Disclaimer and Limitation

While every effort has been made to present accurate information, the recommender assumes no liability for decisions made based on this letter.

9. Signature and Verification

This letter is valid upon signature of the recommender and may be subject to verification upon request.

RECOMMENDER'S SIGNATURE

Signature: _____

This letter of recommendation is provided pursuant to applicable United States laws and is intended to be legally compliant and enforceable. It is furnished voluntarily and without any warranty, express or implied.

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