

LETTER OF INSTRUCTION

To: _____

From: _____

Subject: _____

Instructions and Authorization:

The undersigned hereby authorizes and instructs the recipient to act on behalf of the undersigned in all matters relating to the transaction described herein. This Letter of Instruction ("LOI") provides detailed instructions necessary to carry out the agreed tasks, including but not limited to documentation, payment processing, and the transfer of ownership or title, as applicable. The recipient shall perform all actions in accordance with applicable laws of the United States and any relevant jurisdictions.

Parties Involved:

Principal: _____

Agent/Recipient: _____

Contact Information: _____

Address: _____

Phone/Email: _____

Scope of Authority:

The Agent is authorized to undertake the following actions on behalf of the Principal: 1. Execute and sign all necessary documents, agreements, and certificates related to the transaction. 2. Make and receive payments, including deposits, fees, and final balances. 3. Coordinate inspections, surveys, or other due diligence activities required. 4. Handle registration, titling, and transfer of ownership or related filings. 5. Communicate with third parties as necessary to effectuate the terms of this LOI and associated agreements.

Limitations of Authority:

This authorization does not permit the Agent to bind the Principal to any agreements not expressly stated herein or to incur debts or obligations beyond the scope specified. The Agent shall act solely within the instructions provided and shall not make any representations or warranties beyond those expressly authorized by the Principal.

Indemnification:

The Principal agrees to indemnify and hold harmless the Agent from any and all claims, liabilities, damages, or expenses arising out of or in connection with the Agent's lawful execution of duties under this Letter of Instruction, except for those resulting from gross negligence or willful misconduct.

Confidentiality and Privacy:

The parties agree to maintain the confidentiality of all proprietary or sensitive information received in connection with the execution of this LOI. Personal information shall be handled in compliance with all applicable privacy laws and regulations.

Termination:

This Letter of Instruction shall remain in effect until the completion of the authorized tasks or until revoked in writing by the Principal. Termination shall not affect any actions taken by the Agent prior to receipt of such revocation.

Governing Law and Jurisdiction:

This Letter of Instruction shall be governed by and construed in accordance with the laws of the United States and the specific State agreed upon by the Parties. Any disputes arising out of this LOI shall be subject to the exclusive jurisdiction of the federal or state courts located within the agreed-upon State.

Miscellaneous:

1. Entire Agreement: This LOI constitutes the entire understanding between the parties and supersedes all prior discussions or agreements. 2. Amendments: Any amendment to this LOI must be in writing and signed by both parties. 3. Severability: If any provision is found invalid or unenforceable, the remaining provisions shall continue in full force and effect. 4. Counterparts: This LOI may be executed in counterparts, each of which shall be deemed an original.

PRINCIPAL'S SIGNATURE

AGENT'S SIGNATURE

Signature: _____

Signature: _____

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