

LETTER BANNER AGREEMENT

Location: _____ Contract Number: _____

Client Details:

Full Name or Company Name: _____

Address: _____

Phone / Email: _____

Banner Specifications:

Banner Type (e.g., Vinyl, Fabric): _____

Dimensions (Width x Height): _____

Color Scheme and Design Description: _____

Quantity: _____

Order and Delivery Terms:

Total Price: _____ USD

Payment Method and Terms: _____

Delivery Date and Location: _____

Clause 1 – Agreement to Produce and Deliver

The Producer agrees to manufacture and deliver the letter banner in accordance with the specifications set forth herein, and the Client agrees to pay the Total Price under the terms of this Agreement.

Clause 2 – Specifications and Changes

All specifications including type, size, color, and design have been agreed upon by both parties prior to the execution of this Agreement. Any requested changes after signing may incur additional charges and may affect delivery schedules.

Clause 3 – Payment Terms

Client shall pay the agreed Total Price as follows: a deposit of _____ USD upon signing this Agreement, with the balance due upon delivery. Payments shall be made via wire transfer, check, or other mutually agreed methods.

Clause 4 – Delivery and Acceptance

Producer shall deliver the completed banner on or before the agreed delivery date at the specified location. Client shall inspect and accept the banner upon delivery; acceptance shall be deemed given unless Client notifies Producer in writing of any defects within five (5) business days.

Clause 5 – Warranties and Liability

Producer warrants that the banner shall be free from defects in material and workmanship for a period of ninety (90) days from the date of delivery. Producer's liability shall be limited to repair or replacement of defective materials or workmanship. Producer shall not be liable for any consequential or incidental damages.

Clause 6 – Cancellation and Refunds

Cancellation by Client must be made in writing. If cancellation occurs after production has begun, Client may be responsible for costs incurred. Refunds, if any, shall be at Producer's sole discretion and subject to deduction of reasonable expenses.

Clause 7 – Intellectual Property

All intellectual property rights in designs and artwork provided by Client remain with Client. Producer shall have a limited license to use such designs solely for the purpose of fulfilling this Agreement.

Clause 8 – Confidentiality

Both parties agree to keep confidential any non-public information exchanged in connection with this Agreement and shall not disclose such information without prior written consent, except as required by law.

Clause 9 – Governing Law and Dispute Resolution

This Agreement shall be governed by and construed in accordance with the laws of the State of _____ without regard to conflict of laws principles. Any disputes arising under this Agreement shall be resolved exclusively in the state or federal courts located in _____ County, _____ State. THE PARTIES HEREBY KNOWINGLY AND VOLUNTARILY WAIVE THE RIGHT TO A JURY TRIAL IN ANY SUCH DISPUTE.

Clause 10 – Entire Agreement and Amendments

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes all prior negotiations and understandings. Any amendment or modification to this Agreement shall be effective only if made in writing and signed by both parties.

Clause 11 – Severability

If any provision of this Agreement is determined to be invalid or unenforceable, the remaining provisions shall continue in full force and effect.

CLIENT SIGNATURE

PRODUCER SIGNATURE

Signature: _____

Signature: _____

Original source of this document:

<https://letterdocs-us.com/letter-banner/>

Did you find this template helpful?

Find more updated templates at:

<https://letterdocs-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.