

# GRANT LETTER OF AUTHORIZATION

To Whom It May Concern:

This Grant Letter of Authorization (the "Letter") is provided by the undersigned Grantor to the undersigned Grantee and serves as a formal authorization to act on behalf of the Grantor in accordance with the terms set forth herein. This Letter is intended to be legally binding and enforceable under United States law.

**Grantor Information:**

Full Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

**Grantee Information:**

Full Legal Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Number / Email: \_\_\_\_\_

**Scope of Authorization:**

The Grantor hereby authorizes the Grantee to act in the Grantor's name, place, and stead, to perform all acts necessary or appropriate to the following matters: (1) to access, handle, and manage specified accounts, documents, or property; (2) to represent the Grantor in communications and transactions; and (3) to execute any instruments or documents reasonably required in connection with such acts.

**Duration and Revocation:**

This authorization shall remain in effect until revoked in writing by the Grantor. Revocation shall be effective upon receipt by the Grantee of such written notice. This Letter does not grant authority to delegate this authorization to any other party unless expressly stated herein.

**Representations and Warranties:**

The Grantor represents and warrants that the Grantor has full legal capacity to grant this authorization, that this Letter is executed voluntarily and without coercion, and that all actions taken by the Grantee within the scope defined herein shall be binding upon the Grantor.

**Compliance with Laws:**

The Grantee agrees to comply with all applicable federal, state, and local laws, regulations, and ordinances in carrying out the authorized acts and acknowledges that any unauthorized acts shall be void and may subject the Grantee to legal liability.

**Indemnification:**

The Grantee agrees to indemnify, defend, and hold harmless the Grantor from and against any and all claims, damages, liabilities, costs, and expenses arising out of or related to the Grantee's actions outside the scope of this Letter or any breach of the terms herein.

**Governing Law and Venue:**

This Letter shall be governed by and construed in accordance with the laws of the United States of America and the applicable laws of the State in which it is executed, without regard to conflict of law principles. Any dispute arising out of or related to this Letter shall be resolved exclusively in the federal or state courts located within the relevant jurisdiction.

**Severability:**

If any provision of this Letter is determined to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect, and such invalid provision shall be replaced with a valid provision that most nearly reflects the original intent.

**Entire Agreement:**

This Letter constitutes the entire agreement between the parties with respect to the subject matter herein and supersedes all prior or contemporaneous oral or written agreements, understandings, or communications relating thereto.

**GRANTOR'S SIGNATURE**

**GRANTEE'S SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Original source of this document:

<https://letterdocs-us.com/grant-letter/>

Did you find this template helpful?

Find more updated templates at:

<https://letterdocs-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.  
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.  
It is recommended to consult a legal professional for each specific case.