

GOODWILL LETTER TO REMOVE LATE PAYMENTS

To: _____

From: _____

I am writing to respectfully request the goodwill removal of one or more late payment notations on my credit report. I understand the importance of timely payments and regret any inconvenience this may have caused. I value my relationship with your company and have taken steps to ensure all future payments will be made promptly.

Account Information:

Account Number: _____

Creditor Name: _____

Type of Account: _____

Explanation of Late Payment:

The late payment(s) reported was/were due to unforeseen circumstances beyond my control. I have since resolved these issues and taken measures to prevent recurrence. I kindly ask for your consideration in removing these late payments from my credit report as a gesture of goodwill.

I appreciate your time and understanding in this matter. Please feel free to contact me if any additional information is required. I look forward to continuing a positive relationship with your company.

Sincerely,

Your Name

Address: _____

Phone Number: _____

Email: _____

Acknowledgment:

I acknowledge that this letter is a request for goodwill adjustment and that any removal of the late payment notation is at the sole discretion of the creditor. This letter does not constitute a legal obligation or admission of liability by the creditor.

Sender's Signature

Signature: _____

Date: _____

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