

FLIGHT COMPENSATION CLAIM LETTER

Passenger Name: _____ Ticket Number: _____

Flight Details:

Airline: _____

Flight Number: _____

Departure Airport: _____

Arrival Airport: _____

Scheduled Departure Time: _____

Scheduled Arrival Time: _____

Flight Disruption Details:

Type of Disruption (Delay/Cancellation/Denied Boarding): _____

Actual Departure Time (if applicable): _____

Actual Arrival Time (if applicable): _____

Duration of Delay (hours): _____

Compensation Claim:

I am writing to formally claim compensation for the flight disruption described above, pursuant to the applicable United States Department of Transportation regulations and the Montreal Convention, as well as the airline's contract of carriage. This claim is made for the inconvenience, expenses, and damages incurred due to the delay/cancellation/denied boarding.

Supporting Documentation:

Enclosed are copies of my ticket, boarding pass, receipts for any expenses related to the disruption, and any correspondence with the airline. I request a written response within 30 days as required by law.

Contact Information:

Address: _____

Phone Number: _____

Email Address: _____

Legal Notice:

This letter constitutes a formal written claim under United States law and related international conventions. The airline is hereby notified of my claim for compensation and expenses as allowed by law. Failure to respond appropriately may result in further legal action including filing a complaint with the U.S. Department of Transportation and pursuing remedies in court.

Signature:

Printed Name: _____

Date: _____

CLAIMANT SIGNATURE

AIRLINE REPRESENTATIVE SIGNATURE

Signature: _____

Signature: _____

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