

DONATION LETTER FOR NON-PROFIT ORGANIZATION

Donor Name: _____ Donor ID (if applicable): _____

Address: _____

Phone: _____ Email: _____

Recipient Organization Information:

Organization Name: _____

Tax ID / EIN: _____

Address: _____

Phone/Email: _____

Donation Details:

Donation Amount (USD): _____ USD

Donation Type: _____

Description of Donation (if non-cash): _____

Acknowledgement:

This letter acknowledges the receipt of the donation described above by the Recipient Organization. No goods or services were provided in exchange for this donation, except for intangible religious benefits, if applicable. The Recipient Organization is a qualified 501(c)(3) non-profit organization as defined by the Internal Revenue Code. This donation is tax-deductible to the fullest extent allowed by law. The Donor should retain this letter for income tax purposes.

Terms and Conditions:

1. Donation Acceptance

The Recipient Organization reserves the right to refuse any donation that does not align with its mission or violates any laws.

2. Use of Donation

Donations will be used for charitable purposes consistent with the Recipient Organization's mission and IRS regulations.

3. Confidentiality

The Donor's information will be kept confidential and not be shared with third parties except as required by law.

4. No Legal Obligation

This letter does not create a legal obligation on the part of the Recipient Organization beyond acceptance of the donation.

5. Governing Law

This letter and the donation are governed by and construed in accordance with the laws of the United States of America and applicable state laws.

6. Entire Agreement

This letter constitutes the entire agreement between the Donor and the Recipient Organization regarding the donation and supersedes all prior communications.

7. Severability

If any provision of this letter is held invalid or unenforceable, the remaining provisions shall remain in full force and effect.

8. No Return of Donations

Donations are irrevocable and will not be returned unless required by law or agreed in writing by the Recipient Organization.

9. Tax Advice

Donors are encouraged to consult a tax advisor regarding the tax consequences of their donation.

10. Signature

This letter is valid only when signed by authorized representatives of the Donor and Recipient Organization.

DONOR'S SIGNATURE**RECIPIENT ORGANIZATION SIGNATURE**

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title (if applicable): _____

Title: _____

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