

DEMAND LETTER FOR PAYMENT

To: _____

From: _____

Subject: _____

This letter serves as a formal demand for payment owed under the terms of the agreement between the undersigned parties. Despite prior communications, payment remains outstanding.

Details of Amount Due:

Invoice/Contract Number: _____

Amount Due (USD): _____ USD

Description of Goods/Services: _____

Demand for Payment

Pursuant to the agreement and applicable law, you are hereby requested to remit payment in full immediately upon receipt of this letter. Failure to do so may result in additional charges, including but not limited to interest, collection costs, attorney's fees, and legal action.

Legal Basis

This demand is made in accordance with the terms of the underlying contract and the laws of the United States, including applicable state laws. The amount due is enforceable and legally binding.

Interest and Late Fees

If the payment is not received within the timeframe stipulated in the agreement, interest will accrue at the rate agreed upon or, if none is specified, at the maximum rate permitted by law.

Right to Pursue Remedies

If payment is not received promptly, the creditor reserves all rights to pursue all available legal and equitable remedies to recover the amount due, including filing suit without further notice.

Contact Information

Please remit payment to the address or account detailed in the agreement. Should you have any questions regarding this demand, please contact the undersigned immediately.

Reservation of Rights

Nothing contained herein waives or relinquishes any rights or remedies available to the creditor under the contract or applicable law, all of which are expressly reserved.

Acknowledgment of Debt

Your receipt of this letter constitutes acknowledgment of the debt owed and your obligation to satisfy it.

Final Notice

This letter constitutes your final formal notice prior to commencement of legal proceedings to recover the amount due.

Creditor Signature

Debtor Signature

Signature: _____

Signature: _____

Original source of this document:

<https://letterdocs-us.com/demand-letter-for-payment/>

Did you find this template helpful?

Find more updated templates at:

<https://letterdocs-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.